



PHA Annual General Meeting May 8<sup>th</sup>, 2019  
Peterborough Lions Centre

Present – James Bradburn, Mike Leeson, Pete Simon, David David, Jeff Tysick, Warren Rose, Christina LaRue, Melissa Gillespie, Mike Heffernan, Clinton Fox, Amanda Fuller, Jenn Kekki, Chris Neild, Scott Seabrook, Scott Dickey, John Welsh, Jeff Chartier

Regrets – Pat Marren, Carole Wagner

James Bradburn welcomes everyone to the AGM and explains how the meeting will work with all VP reports for the season breakdown.

James also introduces current members of the PHA Executive to everyone.

- President – James Bradburn
- VP – Business – Scott Dickey
- VP – Rep – Chris Neild
- VP – Operations – Scott Seabrook
- VP – House League – Christina LaRue
- Rep Director – Pete Simon
- Rep Director – Mike Leeson
- Rep Director – Mike Heffernan
- Rep Director – Jeff Tysick
- House League Director – Clinton Fox
- House League Director – Pat Marren
- House League Director – Warren Rose
- Registrar – Jenn Kekki
- Ice Scheduler – Melissa Gillespie
- Treasurer – David David
- Secretary – Amanda Fuller
- Timekeeping Coordinator – Carole Wagner
- Referee-In-Chief – Jeff Chartier

Approval of AGM Agenda

Motion made by Pete Simon, Seconded by Mike Leeson, minutes approved

## **James Bradburn – President**

1. James discussed the following;

- PHA Cares program

- Ice availability and the challenges that the PHA will have once the Memorial Centre is unavailable due to repairs

- Rowan's Law and the changes that the PHA will be implementing for concussion awareness and protocol

- Risk Management Reports

2. 662 HL Participants from 3 to 18 years old; 47 Teams

- 392 Rep Participants -23 teams
- Total = 1054 players
- AA - 9 Teams (Novice - Midget)
- A - 7 Teams (Novice – Bantam)
- AE - 7 Teams (Minor Atom - M. Midget)
- Roster Select – 6 teams: (Novice – Minor Bantam)
- Tyke Select - 1 Team
- House League - 50 Teams: IP 3-4 (4) IP 5-6 (10) Tyke (4), Novice (4), Atom (8), Peewee (10), Bantam (6), Midget (4)

## **Chris Neild – VP – Rep**

Chris presented his report – see attached PHA presentation.

1. Team achievement for the 2018/2019 season

- 3 Lakeshore Finalists
- 4 Lakeshore Champions
- 0 OMHA Finalist
- 1 OMHA Champions
- 1 YS/Lakeshore Champion

2. Chris presented the accomplishments of the Rep divisions this year as follows;

- Development Model continued with both Scary Skate and PEP programs
- Goalie Development night with Andrew Verner continued
- Standardized clothing for all teams
- Improved and streamlined a transparent points-based tryout process
- Improved and streamlined budget tracking and reporting process
- Improved communications with local media
- Increased focus on communication with coaches and their respective player's parents
- Creation of dress code policy

3. Chris also discussed 2019/2020 objectives as follows:

- Increase opportunities for increased communication, cooperation, collaboration amongst coaches

- Continue the improvements made to streamline the coach selection and tryout processes
- Complete the PHA Rep guide for coaches and managers
- Jersey and Petes clothing fitting night
- Complete the clothing agreement with OHL Petes
- Continue working through ice shortages
- Streamline the development program and identify additional opportunities for partnerships

### **Scott Seabrook – VP – Operations**

Scott S. presented his report – see attached PHA presentation

1. Tournaments - all PHA tournaments hosted by Sportacular Events
  - Kawartha Lakes AA 58 Teams – 139 Games
  - Mike Mulvaney Memorial – 28 teams – 64 games
  - Tyke Showdown JAMBOREE - 41 teams – 123 games
2. Coach Clinics - hosted 5 session of - C1 – C2 – *Full Reimbursement to PHA participants*
  - This coming season hosting two clinics C1 and C2
  - Significant commitment from volunteers to be part of minor hockey
3. Ice
  - Over 60 Teams to Schedule games practices
  - Commitment with City of Peterborough
  - Challenges – Commitment to buy the ice in August
  - Prior to teams being rostered
  - Prior to tournament registration
4. Website
  - Collaborative Team Effort – Coaches – Managers – PHA Volunteers Scheduling, Timekeeping and Referees
  - Over 1400 Home games in a season to Schedule - One mistake effects 100+ - Melissa Gillespie PHA Scheduler
  - Referees – 140+ referees in PHA - Jeff Chartier referee in chief schedules all games for our league
  - Time Keepers - 70+ Young People – Carole Wagner - Timekeeping Coordinator mentors and schedules all games

### **Christina LaRue – VP – House League**

Christina presented her report – see attached PHA presentation.

1. Christina presented the Accomplishments of the House League Divisions this year as follows;
  - 50 teams with 668 registrants
  - New uniforms, Jerseys and socks for all participants
  - Tournament Play
  - Local - President's Cup, Tyke Showdown, Mike Mulvaney Tournament, Atom Liftlock Tournament, Several away tournaments
  - PHA Roster Select Program - Players play and practice together on their RS teams as well as with their HL team. 6 Teams (Novice, Atom's, Peewee's and Midget's) Teams

played approximately 6 home & 6 away RS exhibition games versus other RS centers and 3 tournaments

- Year End Team Banquet and Photo Day was Changed in format of Photo Day and Banquet
- Volunteers - 250+ working together for our kids! THANK YOU!

2. Christina also discussed 2019/2020 Objectives as follows;

- Fiscal responsibility and further accountability - Are we paying the correct fees for each individual age?
- Roster assembly changes (1 goalie per team, roster size) due to available ice and financial commitments
- Revamped Initiation Program - We are purchasing rink dividers and implement Hockey Canada guidelines for cross ice training and development
- Additional *Initiation* Ice time dedicated mid-week for additional/professional training and Goalie training throughout HL
- Tournament Play - Local: Tyke Jamboree, Presidents Cup, Mike Mulvaney Tournament, and Atom Liftlock Tournament
- PHA Roster Select Program - The RS program will exist with fewer teams due to ice issues (Novice, Atom, Peewee, Minor Bantam)
- Need new leader, led by team effort

### **Scott Dickey –VP – Business**

Scott D. presented his report – see attached PHA presentation.

1. Scott D. presented the Accomplishments of the Business this year as follows;

- Completed updated registration policy for registering and paying for house league and rep hockey
- Transitioned player registration from PHA website and PayPal to the Hockey Canada online registration and payment system
- Utilizing the Hockey Canada registration system helped streamline the administration process helping enforce OMHA rules around rostering and participating in hockey
- 100% of registration payments collected by deadline
- Continued support and use of new financial assistance model “PHA Cares” offering financial assistance for families to play all levels of hockey
- Set criteria, timelines and procedures to ensure utmost privacy & professionalism
- Continued use of non-cash transactions by automatic deposit to referees, timekeepers and suppliers
- New season training for managers on banking, budgeting and reporting requirements
- Monitor and review monthly reporting by rep teams to parents, follow up as necessary
- Continue relationship with both banking partners (KCU & Scotiabank)
- Standardize sponsorship requirements and sponsorship packages with rep sponsor
- Provide variance analysis for monthly actuals vs budget

2. Scott D. presented the Priorities of the Business this year as follows;

- Continue tracking and reporting on monthly financial results vs amounts budgeted, discuss variances

- Continue to require compliance with Rep budgeting and disclosure
- Continue to transfer more suppliers to online payments
- Continue to work with City of Peterborough for easier ice details, invoicing and payments
- Identify and explore new sponsorship opportunities
- Work with executive to implement new Petes agreement and its impact on financial decisions
- Obtain accountant / auditor opinion on financial results

### **Election of Vacant Offices for the 2019/2020 Season**

The following positions had a motion made from the floor: President, VP Operations, VP Rep, House League Director, Treasurer and Referee in Chief.

President – James Bradburn (Motion made by Jenn Kekki seconded by Melissa Gillespie – James Bradburn accepts President Position) – 1 year term

Past President – John Welsh

VP Operations – Scott Seabrook (Motion made Christina LaRue seconded by Warren Rose – Scott Seabrook accepts VP Operation Position) – 1 year term

VP Business – Scott Dickey

VP Rep – Chris Neild (Motion made by Paul Brown seconded by Warren Rose – Chris Neild accepts VP Rep Position) – 1 year term

VP House League – Christina LaRue

House League Director – Warren Rose (Motion made by Christina LaRue seconded by Pete Simon – Warren Rose accepts House League Director Position) – 1 year term

House League Director – David David (Motion made by Jeff Tysick seconded by Mike Lain – David David accepts House League Director Position)

House League Director – Mike Lain – 2 year term

House League Director – Pierre Overvelde – 1 year term

Rep Director – Pete Simon

Rep Director – Jeff Tysick

Rep Director – Mike Heffernan – 2 year term

Rep Director – Chris Maguire – 2 year term

Treasurer – Clinton Fox (Motion made by Melissa Gillespie seconded by Pete Simon – Clinton Fox accepts Treasurer Position) – 1 year term

Registrar – Jenn Kekki

Ice Scheduler – Melissa Gillespie

Secretary – Amanda Fuller

Timekeeping Coordinator – Carole Wagner

Referee in Chief – Jeff Chartier (Motion made by John Welsh seconded by Pete Simon – Jeff Chartier accepts Referee in Chief Position) – 1 year term

Motion made by Jeff Chartier to destroy ballots and 2<sup>nd</sup> by Jenn Kekki

Meeting Adjourned at 8:20 PM

**Next meeting – May 27<sup>th</sup>, 2019 – 6:30 PM – Kinsmen Arena Meeting Room**